

**DeWITT COUNTY  
ROAD AND BRIDGE COMMITTEE  
MEETING MINUTES**

DATE OF MEETING: February 15, 2023

PLACE OF MEETING: DeWitt County Highway Department  
9900 Revere Rd, Clinton, IL

MEMBERS PRESENT: Jamie Prestegaard – Committee Chairman, Brian Riddle, John Werts, Claro Carter

OTHERS PRESENT: Mark Mathon – County Engineer

**SUMMARY OF DISCUSSION:**

Chairman Prestegaard called the meeting to order at 5:30 p.m.

Motion by Werts, seconded by Carter, to approve corrected minutes of January 11, 2023 Road & Bridge Meeting. Mathon indicated the date of the meeting had been corrected from the original set of minutes. Unanimous.

Motion by Riddle, seconded by Wertz, to approve payment of bills. Unanimous.

Mathon introduced an agreement from Cummins Engineering Corporation for the Highway Safety Improvement Program/Guardrail Improvements. Mathon explained that this contract, to be paid using County Motor Fuel Tax Funds, will to develop the plans for the construction of guardrail updates that will be funded by the \$1 million HSIP grant that was awarded to DeWitt County. The target for construction is summer 2025. Mathon is working to identify specific project locations, based on locations with high crash frequencies and high average annual daily traffic counts. Motion by Carter, seconded by Riddle to recommend Full Board approve the agreement with Cummins Engineering Corporation for not to exceed \$114,375.00 for the Highway Safety Improvement Project. Unanimous.

Mathon presented a quote from JANO Technologies for the replacement of two computers in the office. The two machines to be replaced are dated cannot keep up with running updated software. Motion by Riddle, seconded by Wertz to approve the quote from JANO Technologies for \$3,478.00 for 2 office computers. Unanimous.

Mathon presented a quote from MD Solutions, Inc. for the purchase of signposts and anchors. Mathon explained that this material purchase was to replenish stock. Mathon explained the last order of these materials was nearly 4 years ago, and material prices have roughly doubled since that time. Motion by Carter, seconded by Riddle to recommend Full Board approve the quote from MD Solutions, Inc. for \$10,395.73 for signpost materials. Unanimous.

Mathon introduced a travel request to the committee to attend the National Association of County Engineers annual meeting in Alabama April 15-19, 2023. Mathon indicated he had planned to attend the 2020 conference in this location, but that year's conference was cancelled to Covid restrictions. Motion by Carter, seconded by Wertz, to approve the travel request for the National Association of County Engineers Conference for April 15 through April 19. Unanimous.

Mathon updated the committee on several topics

- Crew has been performing equipment maintenance on major equipment.
- Preemployment physical and drug screen pending on one new highway maintainer; expected to start before the end of the month.

Motion by Werts, seconded by Carter, to adjourn at 6:00 p.m.

#### **COMMITTEE ACTION:**

Motion by Werts, seconded by Carter, to approve corrected minutes of January 11, 2023 Road & Bridge Meeting. Unanimous.

Motion by Riddle, seconded by Werts, to approve payment of bills. Unanimous.

Motion by Riddle, seconded by Wertz to approve the quote from JANO Technologies for \$3,478.00 for 2 office computers. Unanimous.

Motion by Carter, seconded by Wertz, to approve the travel request for the National Association of County Engineers Conference for April 15 through April 19. Unanimous.

#### **COMMITTEE RECOMMENDATION TO THE COUNTY BOARD:**

Motion by Carter, seconded by Riddle to recommend Full Board approve the agreement with Cummins Engineering Corporation for not to exceed \$114,375.00 for the Highway Safety Improvement Project. Unanimous.

Motion by Carter, seconded by Riddle to recommend Full Board approve the quote from MD Solutions, Inc. for \$10,395.73 for signpost materials. Unanimous.

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Chairman

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