

**DeWITT COUNTY
ROAD AND BRIDGE COMMITTEE
MEETING MINUTES**

DATE OF MEETING: November 16, 2022

PLACE OF MEETING: DeWitt County Highway Department
9900 Revere Rd, Clinton, IL

MEMBERS PRESENT: Travis Houser – Committee Chairman, Jay Wickenhauser, Melonie
Tilley, Jamie Prestegaard, Brian Riddle

OTHERS PRESENT: Mark Mathon – County Engineer

SUMMARY OF DISCUSSION:

Chairman Houser called the meeting to order at 5:30 p.m.

Motion by Wickenhauser, seconded by Prestegaard, to approve minutes of October 12, 2022 Road & Bridge Meeting. Unanimous.

Motion by Riddle, seconded by Tilley, to approve payment of bills. Unanimous.

Mathon presented an extended warranty contract from Martin Equipment for the 2022 John Deere 624P loader. All scheduled maintenance and warrantable repairs, including mileage, is covered under the seven-year/2,000-hour contract. Any unused balance on the contract at the end of the seven-year term remains on account as a credit. Mathon indicated an extended warranty like this had been purchased for the backhoe when new and had worked out well. Motion by Wickenhauser, seconded by Prestegaard, to approve Martin Equipment MartinMax extended warranty coverage for the 2022 John Deere 624P Wheel Loader for \$2,857.00 annual payment. Unanimous.

Mathon introduced a resolution to appropriate Motor Fuel Tax funds to pay for the County Highway 1 environmental survey work by Hampton Lenzini & Renwick that had been approved last month. Motion by Tilley, seconded by Prestegaard to forward to the full board BLR 09110 Resolution for Improvement appropriating \$20,000.00 MFT funds for Section 20-00044-04-RS. Unanimous.

Mathon informed the committee that Tom Cooper, the Clintonia Road District Highway Commissioner, had submitted a request for a speed limit change on Clintonia Rd. Mathon explained the process for a speed limit change involved performing a speed study of the area in question, with a determination on recommended speed limit being sent to the County Board for establishment by ordinance. Mathon indicated that the 30-mph speed limit requested by the Highway Commissioner and residents was supported by his findings. Motion by Tilley, seconded

by Prestegaard to forward to the full board Resolution to set speed limit on Clintonia Rd.
Unanimous.

Truck equipment and upfitter work for the Chevrolet 5500 was discussed by the committee. Mathon explained this bid was for the remainder of the equipment and work on the new service truck. Motion by Wickenhauser, seconded by Prestegaard, to approve bid for truck equipment and upfitter work for \$38,351.00 from Koenig Body and Equipment, Inc. Unanimous.

Mathon shared information on bridge inspection training requirements with the committee. A change in National Bridge Inspection Standards (NBIS) requirements from the Federal Highway Administration and a change in IDOT policy for the inspection of Fracture Critical structures necessitates Team Leaders and Program Managers for Local Agencies with any fracture critical structures complete specific training on fracture critical inspection techniques. The next available session is November 29-December 2 in Springfield. Motion by Prestegaard, seconded by Tilley, to approve Mathon to attend Fracture Critical Inspection Techniques for Steel Bridges training at \$900 cost. Unanimous.

Mathon informed the committee that Ron Harvey, engineering technician III, had submitted his letter of resignation with his last day being November 25. Mathon shared that Mr. Harvey would be testing for his professional engineering license soon and was leaving for a higher paying position, as his wage rate at the County was topped out by being in the union. Mathon indicated the contributions from Mr. Harvey, particularly in bridge inspections as Team Leader and in construction inspection work in his 13 years with the County had been valuable and would be missed. Mathon shared that advertising for the position would likely be done through job search websites, professional associations, and newspapers in several cities within central Illinois. Motion by Riddle, seconded by Wickenhauser, to fill the upcoming vacancy in the technician position.

Mathon updated the committee on several topics

- A new highway maintainer started work on 11/7 and seems to be a good fit for the department.
- Several candidates for the remaining two vacant highway maintainer positions had been interviewed. Mathon expects to have both positions filled within the next month.
- Nixon Twp-Airport Rd bridge was complete and is open to traffic.
- CH 17/South Rd overlay was completed the first week of November.
- Punchlist items for windfarm culvert and road work are nearly complete, and outstanding fines to be paid to townships should be resolved by the end of the month.

Motion by Tilley, seconded by Wickenhauser, to adjourn at 6:12 p.m.

COMMITTEE ACTION:

Motion by Wickenhauser, seconded by Prestegaard, to approve minutes of October 12, 2022 Road & Bridge Meeting. Unanimous.

Motion by Riddle, seconded by Tilley, to approve payment of bills. Unanimous.

Motion by Wickenhauser, seconded by Prestegaard, to approve Martin Equipment MartinMax extended warranty coverage for the 2022 John Deere 624P Wheel Loader for \$2,857.00 annual payment. Unanimous.

Motion by Prestegaard, seconded by Tilley, to approve Mathon to attend Fracture Critical Inspection Techniques for Steel Bridges training at \$900 cost. Unanimous.

Motion by Riddle, seconded by Wickenhauser, to fill the upcoming vacancy in the technician position.

COMMITTEE RECOMMENDATION TO THE COUNTY BOARD:

Motion by Tilley, seconded by Prestegaard to forward to the full board BLR 09110 Resolution for Improvement appropriating \$20,000.00 MFT funds for Section 20-00044-04-RS. Unanimous.

Motion by Tilley, seconded by Prestegaard to forward to the full board Resolution to set speed limit on Clintonia Rd. Unanimous.

Motion by Wickenhauser, seconded by Prestegaard, to approve bid for truck equipment and upfitter work for \$38,351.00 from Koenig Body and Equipment, Inc. Unanimous.

Chairman
