

## PROPERTY COMMITTEE MINUTES

**DATE OF MEETING:** September 7, 2023 at 7:01 a.m. at the County Building

**MEMBERS PRESENT:** Terry Ferguson– chair, Pat Ryan, Jamie Prestegaard, and Dan Matthews. Also present, Kevin Kemp – Maint. Supervisor, and Dee Rentmeister – County Administrator.

**MEMBERS ABSENT:** Kristina Deerwester

### **SUMMARY OF DISCUSSION:**

- No one was present to address the committee.
- Ferguson stated that Kristina Deerwester had asked about changing the meeting time to accommodate her work schedule. Ferguson feels that the meeting should stay at this time so that maintenance staff can attend during their work schedule.
- Motion by Matthews, 2<sup>nd</sup> by Ryan to approve last month's minutes. Voice vote, motion carried.
- Motion by Prestegaard, 2<sup>nd</sup> by Ryan to approve the claims. Voice vote, motion carried.
- Received/reviewed estimate for new flooring in the back women's restroom, hallway and men's room from Wall to Wall Flooring in the amount of \$9775.00. Motion by Prestegaard, 2<sup>nd</sup> by Ryan to recommend to the full board to accept the estimate from Wall to Wall Flooring in the amount of \$9775.00 to replace the flooring in the back restrooms and hallway. Voice vote, motion carried.
- Discussion on purchasing a new utility trailer for the transporting the mower. Received a quote from Kate's Trailer Sales in the amount of \$3100.00 for a 12' trailer. Committee asked if Tractor Supply carried this item. Kevin will check with Tractor Supply. Motion by Matthews, 2<sup>nd</sup> by Ryan to authorize \$3100 for a utility trailer. Voice vote, motion carried.
- Discussion on purchase a new mower and trading in the old mower. Received a quote from White's Farm Equipment in the amount of \$4500.99. After discussion, a motion was made by Ryan, 2<sup>nd</sup> by Prestegaard to approve the purchase of a new mower and trading in the old mower from White's Farm Equipment in the amount of \$4599.99. Voice vote, motion carried.
- Discussion on insulation needed at the ambulance building. Received an estimate from Sealtite Insulation in the amount of \$13,383.34. This will be paid for out of the depreciation fund. Motion by Prestegaard, 2<sup>nd</sup> by Matthews to recommend to the full board to accept the estimate for insulation at the ambulance building from Sealtite Insulation in the amount of \$13,383.34. Voice vote, motion carried.
- Project updates:
  - Pre-bid meeting is scheduled for Sept. 20 for the generator project.
  - Will budget for the generators for the animal shelter and ambulance building.
  - Fuel polishing is scheduled for September 11.
  - Growing Grounds will be submitting a package of what they feel should be done with the landscaping at the county building and jail.
  - Chastain working on the tuck-pointing project.
- Motion by Ferguson, 2<sup>nd</sup> by Matthews to adjourn at 7:38 a.m. Voice vote, motion carried.

### **COMMITTEE ACTION:**

Approve last month's minutes.

Approve claims.

Recommend to the full board to accept the estimate from Wall to Wall Flooring in the amount of \$9775.00 to replace the flooring in the back restrooms and hallway.

Authorize \$3100 for a utility trailer.

Approve the purchase of a new mower and trading in the old mower from White's Farm Equipment in the amount of \$4599.99.

Recommend to the full board to accept the estimate for insulation at the ambulance building from Sealtite Insulation in the amount of \$13,383.34.

**RECOMMENDATIONS TO THE FULL BOARD:**

Recommend to the full board to accept the estimate from Wall to Wall Flooring in the amount of \$9775.00 to replace the flooring in the back restrooms and hallway.

Recommend to the full board to accept the estimate for insulation at the ambulance building from Sealtite Insulation in the amount of \$13,383.34.

**DATE OF NEXT MEETING: October 5, 2023 at 7:00 a.m.**

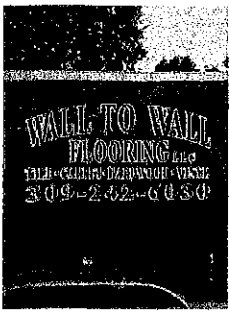
**AGENDA FOR THE  
PROPERTY COMMITTEE**

Date and Time of Meeting: September 7, 2023 at 7:00 a.m. Location: County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee/Public Comment (If requesting action, also list below in section three).
3. Items for Discussion and Possible Action
  - a. Approve last month's minutes
  - b. Approve claims
  - c. New flooring in back restrooms/hall area
  - d. Purchase utility trailer
  - e. Purchase mower and trade in old mower
  - f. Insulating ambulance building – depreciation fund
  - g.
  - h.
  - i.
4. Closed Session
5. Items for Discussion Only (No Action Requested)
  - a.
  - b.
6. Motion to adjourn.

Posted: August 31, 2023 at 11:35 a.m.

By: Dee Dee Rentmeister



# Wall to Wall flooring

David Zarecki  
318 n mulberry Clinton il 61727  
(309)242-6030  
walltowallflooringil@gmail.com

ESTIMATE  
EST0056

DATE  
08/21/2023

TOTAL  
USD \$0.00

TO  
**DeWitt Count courthouse/hallway repair and barhrooms**  
☐ +13092426030

DESCRIPTION	RATE	QTY	AMOUNT
Lvp for hallway and bathrooms, 6inch covebase and glues. Installation of lvp and covebase. Floor prep and patch work. And delivery of product. -labor & materials-\$6,625.00	\$0.00	1	\$0.00
Mens bathroom. Removal/disposal of old tile. Floor prep and patching. Installation of lvp and covebase. -labor & materials-\$3,150.00			
TOTAL			USD \$0.00

S A L E S   O R D E R

Kate's Trailer Sales  
1627 STATE HIGHWAY 133  
ARTHUR, IL 61911 USA  
Phone #: (217)543-5162  
Fax #: (217)543-22821

PHONE #:  
CELL #: (217)494-2913  
ALT. #:  
P.O.#:  
TERMS: Net 10th EOM  
SALES TYPE: Sales Order  
CP: Sam  
SALES REP: Sam

DATE: 9/7/2023  
ORDER #: 34034  
CUSTOMER #: 113201  
LOCATION: 1  
STATUS: Active

**BILL TO 113201**

DEWITT COUNTY  
201 W WASHINGTON ST  
CLINTON, IL 61727 US

**SHIP TO**

DEWITT COUNTY  
201 W WASHINGTON ST  
CLINTON, IL 61727 US

MFR	PRODUCT NUMBER	DESCRIPTION	ORD	SOLD	B/O	PRICE	NET	TOTAL
	HHNCH8212RS-030	H&H H8212RS-030 82X12 UTILITY TRAILER S/N: 5JWR11215PR584184	1		0	\$2,927.00	\$2,927.00	\$2,927.00
****	TITLE	TITLE FEE	1		0	\$165.00	\$165.00	\$165.00
****	PLATE	PLATE	1		0	\$8.00	\$8.00	\$8.00

No returns on electrical or special order items. There may be a 20% restocking fee imposed on returned items. All returns must be accompanied by the original receipt and be made within 30 days. No returns on trailers. Disclaimer of Warranties: The Seller herein expressly disclaims all warranties either expresses or implied, including any implied warranty of merchandise or fitness for a particular purpose and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this trailer/product. Implied warranty does not promise that the dealer will pay all repairs, but under state law, you may have some rights to have dealer repair serious problems not obvious at time of purchase. Warranties on new trailers are between purchaser and the manufacturer. I (the buyer) agrees that there is not a payoff on the trade in at time of trade. Payment is due upon receipt. Payments not received within 15 days are subject to 15% late fees. Tire TIN registration completed by seller online at CIMS.com.

Remit to: PO Box 255 Arthur IL 61911

Thank you for your business!

BUYER 1: \_\_\_\_\_

BUYER 2: \_\_\_\_\_

SELLER: \_\_\_\_\_

SUBTOTAL:	\$3,100.00
TAX:	\$0.00
<b>ORDER TOTAL:</b>	<b>\$3,100.00</b>
BALANCE REMAINING:	\$3,100.00

Picked Up By: \_\_\_\_\_

# WHITE'S FARM EQUIPMENT, LLC

NEW AND USED MACHINERY  
AUTO AND TRACTOR REPAIR

Phone 217-949-2091 P.O. Box 367 Waynesville, Ill. 61778

Customer's  
Order No. \_\_\_\_\_

Date

9-8-23

Name

Dewitt County Maintenance

Address \_\_\_\_\_

SOLD BY

CASH

C.O.D.

CHARGE

ON ACCT.

MOSE.  
RETD.

PAID OUT

X

QUAN.

DESCRIPTION

PRICE

AMOUNT

WYDB52FR691V32

6599.99

Wordlawn 52" Diablo

Big dog trade in

- 2000.00

4599.99

SALES TAX

TOTAL

506

All claims and returned goods **MUST** be accompanied by this bill.

246533

REC'D BY

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**Sealtite Insulation Inc.**  
 506 West Oak St.  
 FAIRBURY, IL 61739  
 Phone: (855) 692-3626

**Customer**  
 Dewitt county property maintenance  
 201 W. Washington st  
 Clinton, IL 61727  
 Mobile: (217) 494-2913

**Project Address**  
 Dewitt County EMS  
 5959 Weldon Springs Rd  
 Clinton, IL 61727

**Primary Contact**  
 Kevin Kemp  
 kkemp@dewittcountyil.gov  
 (217) 494-2913

**PREVAILING WAGE INCLUDED IN ESTIMATE.**

If you do not foam the ductwork we recommend having an HVAC company cut in a small supply and a small return air at opposite ends of the area above the suspended ceiling to help condition that area.

**OFFICE ATTIC:**

Work Area	Sales Description	R Value
Attic	Blow cellulose in over existing insulation in attic to achieve an R-49 combined.	R-30
	Seal 3 penetrations where light is shining through walls, seal top of wall at gable where blown insulation is falling down wall, & fix eave areas where needed. Sealtite will also seal the outside of the bath fan vent on the west wall with caulk.	
<b>Phase Total</b>		<b>\$5,484.02</b>

**DUCT WORK:**

Work Area	Sales Description	R Value
Duct work	Spray open cell foam on steel trunk lines above suspended ceiling.	R-12 (3")
<b>Phase Total</b>		<b>\$3,653.57</b>

**GARAGE ATTIC:**

Work Area	Sales Description	R Value
Garage attic	Blow cellulose over existing insulation in attic to achieve R-49 combined.	R-30
Garage attic	Build frame around access hole to prevent displacement of insulation & insulate access panel.	
Eave Prep	add blocking on East eave of garage attic to hold insulation and allow proper ventilation.	
Garage attic	Seal gap at dividing wall in ceiling.	
<b>Phase Total</b>		<b>\$4,245.75</b>

To accept this proposal, please sign and date below. Initial any option items you would like to accept:

total  
13383.34

his proposal, please sign and date below. By signing and/or initialing any option below, you acknowledge this document constitutes the entire agreement. The agreement cannot be modified except in writing and must be signed by all parties involved. It is acknowledged the signing of this acceptance does not have to be witnessed or notarized and once signed, the agreement is not rescindable.

Quote valid for 30 days.

Additional jobsite cleaning or moving of objects will be charged at \$75/hour.

\* All insulation quoted will be a nominal thickness, with care given to be as accurate and smooth as possible.

\* Product manufacturer requires a 24 hour re-entry period. No trades or occupants allowed in building until it has been properly ventilated.

\* According to local standards and practices, any alteration or deviation from above specifications involving extra costs will be executed upon written or verbal change orders, and will become an extra charge over and above this quote.

Sealtite Inc. reserves the right to adjust all quoted prices in the event of shortages, environmental impacts, freight surcharge increases, or environmental regulations

\* Payment Due Upon Receipt. Finance charge of 3% per month for invoices over 15 days. Minimum finance charge of \$20. \*\* Cash, Check & Credit Card accepted. (additional 2.9% fee for credit and debit card payments)

\*The undersigned also agrees to pay all collection costs incurred, in an amount not to exceed 50% of the unpaid balance, should any unpaid balance be referred to a collection agency, in addition, should any unpaid balance due be referred to an attorney for litigation, all reasonable attorney fees and court costs shall be paid for by the undersigned as allowed by the Court.

\*DENSE PACK: Vinyl siding is liable to crack during the drilling process, Customer accepts this risk & Sealtite is not liable to replace. Holes drilled will not be spaced evenly due to differing stud spacing.

Dewitt county property maintenance - Authorized Signature

Date