

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: August 10, 2023 at 7:11 a.m. at the County Building

MEMBERS PRESENT: Terry Ferguson– chair, Pat Ryan, and Dan Matthews. Also present, Kevin Kemp – Maint. Supervisor, and Dee Rentmeister – County Administrator.

MEMBERS ABSENT: Kristina Deerwester and Jamie Prestegaard

SUMMARY OF DISCUSSION:

- No one was present to address the committee.
- Committee opened a total of 4 bids for the jail roof replacement project.
 - Advanced Commercial Roofing - \$424,100
 - Top Quality Roofing - \$597,000
 - Henson & Robinson -\$584,236
 - Design Roofing Systems - \$276,746
 - Will review all bids to ensure all requirements are met and put on full board agenda for action.
- Motion by Ryan, 2nd by Matthews to approve the claims. Voice vote, motion carried.
- Motion by Ryan, 2nd by Matthews to approve last month's minutes. Voice vote, motion carried.
- Committee discussed with maintenance supervisor and Sheriff Walker the need to purchase a generator that can run the entire county building. Will put together a bid packet for generator, installation, concrete pad and fuel line.
- Kevin presented a quote from Seneca to provide cleaning/tank polishing for a total of 3 underground tanks at the county building and jail in the amount of \$7061.00. After discussion, a motion was made by Ryan, 2nd by Matthews to recommend to the full board to have Seneca clean/fuel polish the 3 underground tanks for \$7061.00. Voice vote, motion carried.
- Discussed removing several trees/shrubs at the county building/jail. Motion by Matthews, 2nd by Ryan to approve up to \$5000.00 for tree/shrub removal and stump grinding. Voice vote, motion carried.
- Kevin informed the committee that the back restrooms in the county building has a sewer drain problem that must be replaced. Received an estimate from Trimble Plumbing for material and labor to remove/replace piping not to exceed \$25,000. Motion by Matthews, 2nd by Ryan to recommend to the full board to approve the estimate from Trimble Plumbing up to \$25,000 for replacement of drainage pipe in the back restrooms at the county building. Voice vote, motion carried.
- Discussion on proceeding with tucking pointing project. Will contact Chastain & Associates to assist with the bid packet.
- Motion by Ryan, 2nd by Matthews to adjourn at 8:05 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Review bids and ensure all requirements are met and act at full board.

Approve the claims.

Approve last month's minutes.

Recommend to the full board to have Seneca clean/fuel polish the 3 underground tanks for \$7061.00.

Approve up to \$5000.00 for tree/shrub removal and stump grinding.

Recommend to the full board to approve the estimate from Trimble Plumbing up to \$25,000 for replacement of drainage pipe in the back restrooms at the county building.

RECOMMENDATIONS TO THE FULL BOARD:

Recommend to the full board to have Seneca clean/fuel polish the 3 underground tanks for \$7061.00.

Recommend to the full board to approve the estimate from Trimble Plumbing up to \$25,000 for replacement of drainage pipe in the back restrooms at the county building.

DATE OF NEXT MEETING: September 7, 2023 at 7:00 a.m.

**AGENDA FOR THE
PROPERTY COMMITTEE**

Date and Time of Meeting: August 10, 2023 at 7:00 a.m. Location: County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee/Public Comment (If requesting action, also list below in section three).
3. Items for Discussion and Possible Action
 - a. Open bids for jail roof repair/replacement project and recommend award to full board
 - b. Approve claims
 - c. Approve last month's minutes
 - d. County building generator
 - e. Underground fuel tank polishing
 - f. Tree removal
 - g. Sewer drain work – county building
 - h. Budget proposal for FY24
 - i. Pursue bids for tuck pointing
4. Closed Session
5. Items for Discussion Only (No Action Requested)
 - a.
 - b.
6. Motion to adjourn.

Posted: August 7, 2023 at 11: 15 a.m.

By: Dee Dee Rentmeister



CORPORATE HEADQUARTERS • DES MOINES, IOWA

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Des Moines, IA 50316-0360

4140 E. 14th Street
Des Moines, IA 50313-3804
Phone: 515-262-5000
Toll-Free: 800-369-5500
Fax: 515-262-4951

The Complete Solution

July 11, 2023

Kevin Kemp

De Witt County Building

201 West Washington St. Clinton, IL

Dear : Kevin

Thank you for the opportunity to present this Time & Material Proposal Acceptance for fuel polishing services. Included in this agreement is a brief description of work, our billing rates and terms and conditions.

It is possible to customize service based on your specification. Please do not hesitate to contact me. I look forward to working with you.

Sincerely,

Klayton Keller
Business Development Consultant
kkeller@senecaco.com
Mobile: 515-473-0644

Site address: 201 West Washington St. Clinton, IL

Description of Work: 2-2k Premium Cleans and Polishes and 1-2500 Premium Clean and Polish

This estimate is being provided for budgetary purposes and is based on averages per tank size and product type. Actual charges may be higher due to condition of the tank and external temperature. Hours or materials in excess will be billed at the rates indicated. This estimate is valid for 30 days.

2	Premium Clean & Polish	2,000	1,122.00	2,244.00
1	Premium Clean & Polish	3,000	1,275.00	1,275.00
2	Biocide		165.00	330.00
652	Mileage Round trip		1.50	978.00
1	Per Diem		290.00	290.00
10.8	Mobilization/hour		180.00	1,944.00
Total Estimate			***	7,061.00

Hourly Rates

Cleaning Truck	\$80.00 Per Hour
Octane Analyzer	\$150.00/tank
Lead Technician	\$84.00 Per Hour
Lead Technician	\$118.00 Per Hour (OT)
Lead Technician	\$152.00 Per Hour (DT)
Safety Helper	\$70.00 Per Hour
Safety Helper	\$99.00 Per Hour (OT)
Safety Helper	\$127.00 Per Hour (DT)

Consumable Prices

Bag House Filters	\$8.00/each
Particulate Filters	\$30.00/each
Water Block Filters	\$65.00-\$88.00/each
Disp. Filters	\$8.00 - \$18.00
Biocide (diesel)	\$165/gallon
1032 Fuel Stabilizer	\$330/gallon
IPA	\$120/gallon

THE PARTIES UNDERSTAND THAT THIS IS A LEGALLY BINDING **TIME & MATERIALS AGREEMENT**, SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS.

Accepted By:

Company Name

Authorized Signature

Trimble Plumbing, Septic, Porta Potties &
 P.O. Box 152
 Wapella, IL 61777
 E-mail: jasont450@gmail.com
 Phone: 309-275-6139

Estimate

Date	Estimate #
8/9/2023	219

Name / Address
Dewitt County Courthouse 201 W. Washington Street Clinton, IL 61727

Description	Total
<p>Labor and Material - Remove partitions in women's restroom, Remove all fixtures (toilets, sinks, etc), Saw concrete and remove to expose piping underground (sagging pipe that is holding water and creating back-ups), Cut out and replace all piping that is creating a problem, Installation of two new sinks (as the existing sinks are cracked) and one new toilet, Repour concrete, and Re-install partitions. Hallway and men's restroom may end up needing to be cut up and removed to gain access for proper connections - this will only be done if needed.</p> <p>*Flooring will not be completed by Trimble Plumbing.</p> <p>** Figure not to exceed \$25,000.00</p>	25,000.00
<p>Please let me know if you have any questions. Thank you!</p>	<p>Total \$25,000.00</p>