

PUBLIC SAFETY COMMITTEE MINUTES

DATE OF MEETING: August 17, 2023 at 5:30 p.m. County Building

MEMBERS PRESENT: Megan Myers, Claro Carter, Tom Farris, Melonie Tilley and John Werts. Also present, Dee Dee Rentmeister, County Administrator.

MEMBERS ABSENT: None

SUMMARY OF DISCUSSION:

- No one to address the committee.
- Motion by Carter, 2nd by Farris to approve the July 13, 2023 minutes. Voice vote, motion carried.
- Motion by Carter, 2nd by Werts to approve the July 31, 2023 minutes. Voice vote, motion carried.
- Motion by Tilley, 2nd by Werts to approve the claims. Voice vote, motion carried.
- Discussion on job descriptions for animal control warden and office/kennel assistant. Discussed making the office/kennel assistant position being two part time employees working weekdays and weekends with both positions working no more than 25 hours per week. Revised both job descriptions. Will forward to finance committee to approve descriptions and set wages.
- Discussion on when to begin interviews for the animal control administrator position. Will meet on Tuesday, August 22 at 5:30.
- Motion by Tilley, 2nd by Werts to adjourn at 6:38 p.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve July 13, 2023 minutes.

Approve July 31, 2023 minutes.

Approve claims.

Forward job descriptions for animal control warden and office/kennel assistant to finance.

RECOMMENDATIONS TO THE FULL BOARD:

None

DATE OF NEXT MEETING: August 22, 2023 at 5:30 p.m.

**AGENDA FOR THE
PUBLIC SAFETY COMMITTEE**

Date and Time of Meeting: August 17, 2023 at 5:30 p.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
 - a.
3. Items for Discussion and Possible Action
 - a. Approve July 13 2023 minutes
 - b. Approve July 31, 2023 minutes
 - c. Approve claims
 - d. Approve animal control warden job description and refer to Finance
 - e. Approve revised office/kennel assistant job description and refer to Finance
 - f.
4. Items for Discussion Only (No Action Requested)
 - a. Review applications received to date – Animal Control Administrator
 - b.
5. Closed Session
 - a.
6. Motion to adjourn

Posted: August 14, 2023 at 2:50 p.m.

By: Dee Dee Rentmeister

EMA Monthly Report

Updated and sent out Radio Agreements for Clinton Power Station. Once received they will be added to the IPRA Binder.

7/22- Attended and evaluated Kenney Fire Departments Mass Casualty Incident exercise. The scenario was a multi-vehicle accident that involved 4 fire departments, EMS, and the Sheriff's Department. I created an after-action report and on 7/31 meet with Kenney Fire to go over findings. It was a great exercise that ran well, and all departments worked well together.

7/25- Attended the DeWitt County Emergency Service Group quarterly meeting.

Submitted both the EMPG and REP quarterly grants to IEMA.

Created and submitted a list/information of contacts for the all-hazard mitigation planning meetings. We will be starting the process of updating our ALL-Hazard Mitigation Plan here shortly.

7/31- Responded to a possible HAZMAT incident in DeWitt.

7/31- FEMA and IEMA came to evaluate storm damage numbers that I submitted. As a County we had to reach just under \$69,000 and I submitted \$107,000. After FEMA's evaluation we were at \$156,000 as a county. We more than meet the limit.

This allows us to move onto the next step of the reimbursement process.

Attended Heartland Greenways Preparedness planning meeting in McLean County. This was to go over and suggest plans and procedures.

8/8- Clinton Power Station Pre EX took place. It was a success. FEMA and IEMA were very happy with the results and how many we had in attendance.

Submitted the monthly IPAWS test.

8/12- Attended Basic Land Navigation training for Search and Rescue in McLean County.

Continue to share weather information when needed.