

## FINANCE COMMITTEE MINUTES

**DATE OF MEETING:** September 18, 2023 at 5:01 p.m. County Building

**MEMBERS PRESENT:** Melonie Tilley – Chair, Jamie Prestegaard, Terry Ferguson, Megan Myers, and Dan Matthews. Also present, Dee Dee Rentmeister, County Administrator.

**MEMBERS ABSENT:** none

### SUMMARY OF DISCUSSION:

- Persons to speak:
  - Sharon Mills and Gail Nunnery with Mental Health Board spoke to the committee again about their funds being held by the county treasurer and them wanting to have the treasurer open up another fund to take donations. Currently the checking accounts are set up the county's tax id number. Would like to continue having the Treasurer manage the accounts and pay the claims. Jade Russell, Treasurer, was present and informed Sharon and Gail that she would no longer manage the mental health board's funds or pay the bills. She plans on making this effective December 1, 2023. Melonie stated that Jade ultimately had the authority to continue or discontinue administering the funds and paying the claims and that the finance committee backed her decision. Sharon stated that it would cost the mental health board money if they had to take over administration/paying of claims.
  - Sherry Wilson County Clerk employee, spoke to the committee concerning the wage set for the new animal control warden. She has been an employee for 17 years and is currently making \$16.97/hour. The wage set for the animal control warden is \$18.08/hour. She outlined all the duties that go on the county clerk's office. She stated that she was told that the warden job is a harder/more dangerous job. She indicated that there have been physical threats to the staff in the county clerk's office. She asked that the committee reconsider or update the pay scale so that it pays her job as good as the animal control staff.
- Motion by Matthews, 2<sup>nd</sup> by Ferguson to approve the August 21, 2023 minutes. Voice vote, motion carried.
- Motion by Ferguson, 2<sup>nd</sup> by Myers to approve the claims. Voice vote, motion carried.
- The Supreme Court revised the holiday schedule for 2024 by adding the 2024 general election day. Motion by Myers, 2<sup>nd</sup> by Prestegaard to recommend to the full board to adopt a revised 2024 holiday schedule.(attached). Voice vote, motion carried.
- Discussion on compensation for the part time animal control administrator. Several committee members feel that this job should pay \$22,000 due to being a key employee in the department. Motion by Myers, 2<sup>nd</sup> by Ferguson to recommend to the full board to set the compensation for the part time animal control administrator at \$22,000. Voice vote, motion carried.
- Committee reviewed expenditure budgets/revenues for FY2024. Will meet on October 11 at 5:00 p.m. with the auditor to finish the budget/levies.
- Motion by Ferguson, 2<sup>nd</sup> by Matthews to adjourn at 6:27 p.m. Voice vote, motion carried.

### COMMITTEE ACTION:

Approve August 21, 2023 minutes.

Approve the claims.

Recommend to the full board to adopt a revised 2024 holiday schedule.023 minutes.

Recommend to the full board to set the compensation for the part time animal control administrator at \$22,000.

**RECOMMENDATIONS TO FULL BOARD:**

Recommend to the full board to adopt a revised 2024 holiday schedule.

Recommend to the full board to set the compensation for the part time animal control administrator at \$22,000.

**DATE OF NEXT MEETING: October 11, 2023 at 5:00 p.m.**

**AGENDA FOR  
THE FINANCE COMMITTEE**

Date and Time of Meeting: September 18, 2023 at 5:00 p.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
  - a. Sharon Mills and Gail Nunnery – Mental Health Budget
  - b. Sherry Wilson
3. Items for Discussion and Possible Action
  - a. Approve August 21, 2023 minutes
  - b. Approve the claims
  - c. Revised 2024 Holiday schedule
  - d. Compensation for part time animal control administrator position
  - e. Budget reviews
4. Items for Discussion Only (No Action Requested)
  - a.
  - b.
5. Executive Session
  - a.
6. Motion to adjourn

Posted: September 14,2023 at 12:30 p.m.

By: Dee Rentmeister

2024 Holiday Schedule  
Revised

January 1	New Year's Day	Monday
January 15	Martin Luther King Jr. Day	Monday
February 12	Lincoln's Birthday	Monday
February 19	Washington's Birthday (obsvd)	Monday
March 29	Spring Holiday	Friday
May 27	Memorial Day	Monday
June 19	Juneteenth Independence Day	Wednesday
July 4	Independence Day	Thursday
September 2	Labor Day	Monday
October 14	Columbus Day (obsvd)	Monday
November 5	2024 General Election Day	Tuesday
November 11	Veteran's Day (obsvd)	Monday
November 28	Thanksgiving Day	Thursday
November 29	Day following Thanksgiving Day	Friday
December 25	Christmas Day	Wednesday