

## FINANCE COMMITTEE MINUTES

**DATE OF MEETING:** July 17, 2023 at 5:00 p.m. County Building

**MEMBERS PRESENT:** Melonie Tilley – Chair, Jamie Prestegaard, Terry Ferguson, Megan Myers, and Dan Matthews. Also present, Dee Dee Rentmeister, County Administrator.

**MEMBERS ABSENT:** none

### SUMMARY OF DISCUSSION:

- Motion by Ferguson, 2<sup>nd</sup> by Myers to go into executive session at 5:00 p.m. to discuss the FOP wage schedules for FY24-Fy26. Voice vote, motion carried.
- Motion by Tilley, 2<sup>nd</sup> by Ferguson to return to regular session at 5:49 p.m. Voice vote, motion carried.
- Motion by Myers, 2<sup>nd</sup> by Prestegaard to recommend to the full board to approve an additional 1% to the FY24 wage schedules and an additional 2% for FY25 & FY26 FOP wage schedules. Voice vote, motion carried.
- No one was present to speak to the committee.
- Motion by Prestegaard, 2<sup>nd</sup> by Myers to approve last month's minutes. Voice vote, motion carried.
- Motion by Ferguson, 2<sup>nd</sup> by Matthews to approve the claims. Prestegaard asked about the claim to Faircom. Ferguson explained that Faircom was an organization that the County is a member of that assists with legislation/lobbying related to assessments of power plants. Voice vote, motion carried.
- Committee reviewed possible revision to Chapter 38.040 of the County Code/Personnel Policy. Due to a new law that will become effective January 1, 2025, part time employees must be given paid time off. See attached sheet. Motion by Ferguson, 2<sup>nd</sup> by Prestegaard to recommend to the full board to revise Chapter 38.040. Voice vote, motion carried.
- The public safety committee recommended that a temporary part time data entry person be hired to assist with the back log of rabies certificates at the animal shelter. The position would pay minimum wage - \$13.00. Motion by Matthews, 2<sup>nd</sup> by Myers to create a temporary part time data entry position at a rate of \$13.00 per hour to assist the animal control department. Discussion concerning the number of hours per week and for how long. Tilley stated that she felt the person could use the extra computer in the zoning department or laptop and that way they would not be interrupted. Matthews stated that he knew someone for the position, but they would need to work remotely. Discussed approving the position for two months and then re-evaluate. The animal control administrator would take applications and would be responsible for the hiring. Motion by Ferguson, 2<sup>nd</sup> by Matthews to amend the motion to 5 hours per day with the position by re-evaluated after two months. Voice vote on the amendment, motion carried. Voice vote on the original motion with the amendment, motion carried.
- Discussion about the county sponsored life insurance benefit for full time employees. The current policy reduces the benefit from \$10,000 to \$6500 at age 65 and then to \$5000 at age 70. Will look into self-insuring those employees that reach the ages of reduction to make their total death benefit \$10,000.
- Motion by Matthews, 2<sup>nd</sup> by Myers to adjourn at 6:15 p.m. Voice vote, motion carried.

### COMMITTEE ACTION:

Recommend to the full board to approve an additional 1% to the FY24 wage schedules and an additional 2% for FY25 & FY26 FOP wage schedules.

Approve last month's minutes.

Approve the claims.

Recommend to the full board to revise Chapter 38.040. (See attachment)

Create a temporary part time data entry position, at \$13.00 per hour for 5 hours a day and re-evaluate after two months, to assist the animal shelter department in the backlog of rabies certificates.

**RECOMMENDATIONS TO FULL BOARD:**

Recommend to the full board to approve an additional 1% to the FY24 wage schedules and an additional 2% for FY25 & FY26 FOP wage schedules.

Recommend to the full board to revise Chapter 38.040. (See attachment)

**DATE OF NEXT MEETING: August 21, 2023 at 5:00 p.m.**

**AGENDA FOR  
THE FINANCE COMMITTEE**

Date and Time of Meeting: July 17, 2023 at 5:00 p.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
  - a.
  - b.
3. Items for Discussion and Possible Action
  - a. Approve last month's minutes
  - b. Approve claims
  - c. Revision to 38.040 of the County Code of Ordinances
  - d. Create temporary data entry position for animal control - \$13/hour
  - e. FOP wage schedule
4. Items for Discussion Only (No Action Requested)
  - a. County paid life insurance – active employees
  - b.
5. Executive Session
  - a. FOP union- wage schedule
6. Motion to adjourn

Posted: July 13, 2023 at 4:10 p.m.

By: Dee Rentmeister

Revision to 38.040 Personal Time

- (A) Full time employees will be credited with three days of personal time each calendar year after 90 days of service. Part time employees will be credited with 21 hours of personal time each calendar year after 90 days of service. This benefit is not cumulative. Employees will be paid for unused time if not terminated. Personal time will be used in no less than one-hour increments.