

## LAND USE COMMITTEE MINUTES

**DATE OF MEETING:** July 11, 2022 at 5:01 p.m. County Building

**MEMBERS PRESENT:** Terry Ferguson – Chair, Melonie Tilley, Aaron Kammeyer, Jay Wickenhauser, and Claro Carter. Also present, Dee Dee Rentmeister, Interim Zoning Officer/County Administrator.

**MEMBERS ABSENT:** None

### SUMMARY OF DISCUSSION:

- No one was wanting to speak to the committee.
- Motion by Carter, 2<sup>nd</sup> by Tilley to approve last month's minutes. Voice vote, motion carried.
- Motion by Wickenhauser, 2<sup>nd</sup> by Carter to approve the claims. Voice vote, motion carried.
- Discussion on purchasing a software program to apply/issue building permits online from Cloudpermit. This program is a cloud-based system and would tie into the credit card program that the county is implanting. Cost is \$4800 annually. This is not budgeted for in the zoning budget. Will use the contingency fund to purchase. Motion by Kammeyer, 2<sup>nd</sup> by Wickenhauser to approve the purchase of a building permit software program from Cloudpermit for \$4800.00. Voice vote, motion carried.
- Committee continued review of chapter 155 – Zoning Code.
- Motion by Tilley, 2<sup>nd</sup> by Carter to adjourn at 6:00 p.m. Voice vote, motion carried.

### COMMITTEE ACTION:

Approve last month's minutes

Approve claims.

Approve purchase of building permit software from Cloudpermit for \$4800.00.

### RECOMMENDATIONS TO THE FULL BOARD:

None

**DATE OF NEXT MEETING:** August 8, 2022 at 5:00 p.m.

**AGENDA FOR THE  
LAND USE COMMITTEE**

Date and Time of Meeting: July 11, 2022 at 5:00 p.m. County Building

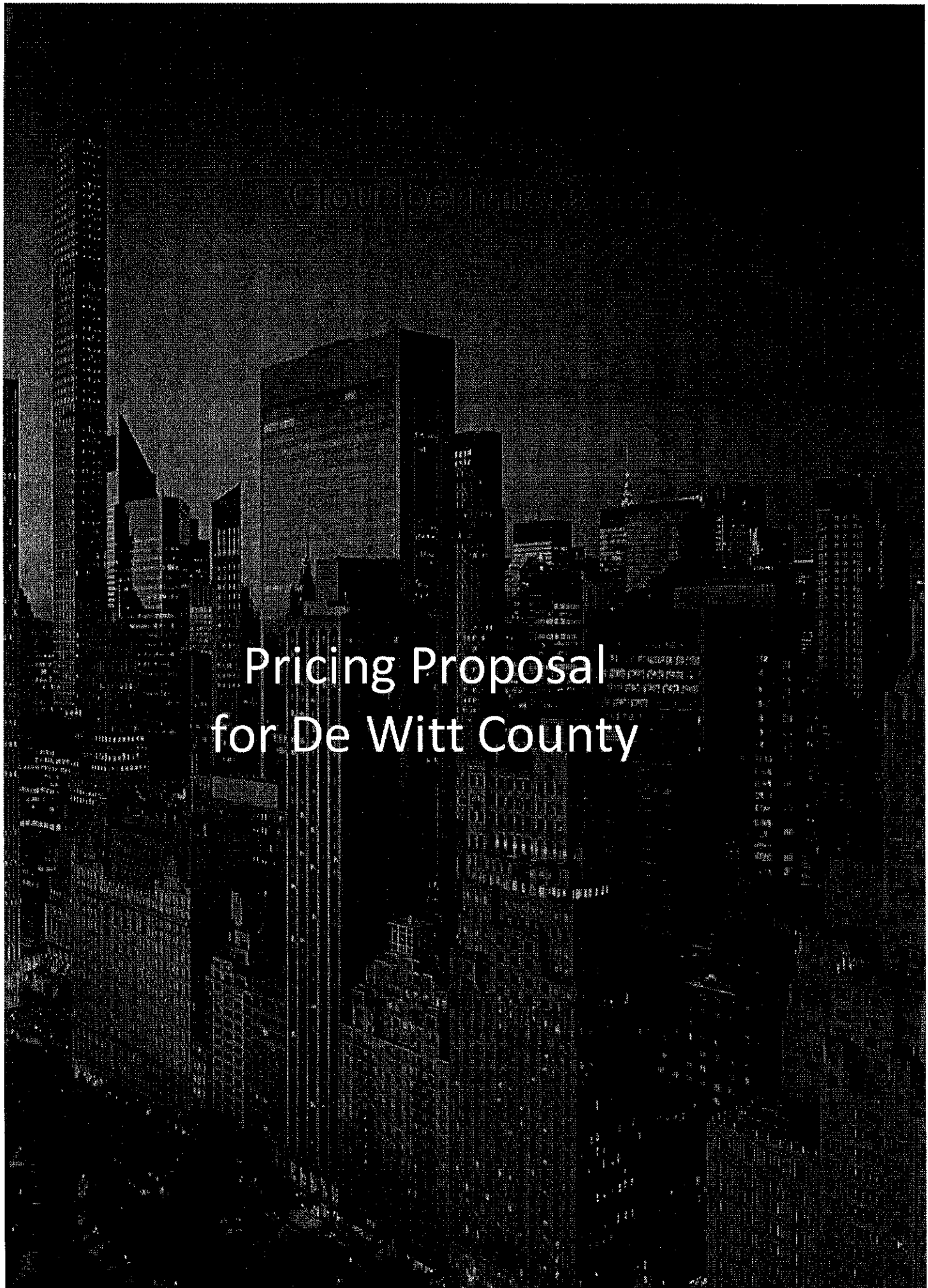
1. Call Meeting to Order
2. Roll Call
3. Persons Wishing to Address the Committee/ Public Comment (If requesting action, also list below in section 4)
  - A.
  - B.
4. Items for Discussion and Possible Action
  - A. Approve last month's minutes
  - B. Approve claims
  - C. cloudpermit - online permit software
  - D. Review/revisions to chapter 155 – zoning code
  - E.
5. Items for Discussion Only (No Action Requested)
  - A. zoning report
  - B.
  - C.
  - D.
  - E.
6. Executive Session:
  - A.

Posted: July 7, 2022 at 11:30 a.m.

By: Dee Dee Rentmeister

Cloude de Witt

# Pricing Proposal for De Witt County



## Cloudpermit Pricing Proposal

### CUSTOMER AND ADDRESS INFORMATION

Customer Contact:	Dee Dee Rentmeister, County Administrator <a href="mailto:drentmeister@dewittcountynil.gov">drentmeister@dewittcountynil.gov</a>
Cloudpermit Contact:	Brian Liszka, Regional Sales Manager <a href="mailto:brian.liszka@cloudpermit.com">brian.liszka@cloudpermit.com</a> 216.246.1551

### Overview

The following proposal outlines pricing and implementation costs for the Cloudpermit Building Permitting System for De Witt County.

Cloudpermit is a cloud-based building permitting software purpose built for small and mid-sized local governments.

### PRICING

Municipality	Product	Annual Subscription Fee	One Time Set Up Fee
De Witt County	Building Permitting	\$4,800	\$1,000.00

<b>Total</b>	<b>\$5,800</b>
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### Terms & Conditions

Quote Expiration: 8/31/22  
 Term: 5 years, billable annually  
 Payment Term: Net 30 days from Invoice Date  
 Invoicing: Subscription invoice to be sent after contract is signed and then annually.  
 Implementation payments: 50% due upon implementation start and 50% due after implementation is complete.  
 All stated prices are exclusive of any taxes.

## **Annual Subscription Fee**

Cloudpermit's software licensing model is different from most vendors in that it is designed to reflect the needs, convenience, and business realities of small and mid-sized local government. The single annual cost is predictable, as it **doesn't change from year to year during the life cycle of the agreement**. This simplifies the budgetary process and allows for cities to more easily recoup the cost of the system via building permit fees, should they choose to do so.

The annual fee includes everything a client needs to operate and maintain the software on an ongoing basis. There are no hidden fees and no cost for newly developed features in the product.

Included in the Annual Subscription Fee:

- Unlimited User Licenses for Municipal Staff
- Access to all software features (including mobile building inspections and applicant portal)
- Unlimited data storage
- Support and Maintenance (described below)

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## **Implementation and Training**

### **Implementation**

Cloudpermit is an out-of-the-box SaaS solution purpose built for municipal building departments. As such, the implementation is standardized, while considering the specific and unique needs of each client.

Implementation typically takes between 4-6 weeks for the Cloudpermit Building Module.

### **Training**

Cloudpermit provides training for both end-users and administrative users throughout the implementation of the software. Training takes between 4-6 hours and is done in the client's uniquely configured environment.

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## **Maintenance and Support**

### **Maintenance**

Maintenance is included with the annual subscription fee. Cloudpermit updates the software every 3-4 weeks, for a minimum of 12 updates per year. Updated are managed by Cloudpermit's development team, requiring no

effort from Client end-users or IT staff. Updates are hot-patched, meaning there is no system down-time for end-users.

Cloudpermit's release notes are public and available at the following link:

<https://support.cloudpermit.com/support/solutions/67000379501>

## **Support**

Support is included with the annual subscription fee for each module.

Cloudpermit provides the following support resources:

- Phone-in help desk support – Available from 7:30AM-8:30PM EST Monday-Friday
- Industry Standard support ticketing portal for clients
- Self-help portal for municipal end-users as well as public applicants (builders/developers)

Cloudpermit's support portal is updated in line with monthly releases, and is available to the public at the following link:

<https://support.cloudpermit.com/support/home>