

FINANCE COMMITTEE MINUTES

DATE OF MEETING: March 21, 2022, at 5:00 p.m. County Building

MEMBERS PRESENT: Melonie Tilley – Chair, Terry Ferguson, David Newberg, and Dan Matthews. Also, present Dee Rentmeister, County Administrator.

MEMBERS ABSENT: Travis Houser

SUMMARY OF DISCUSSION:

- No one wishing to speak to the committee.
- Motion by Newberg, 2nd by Ferguson to approve the January 2022 minutes. Voice vote, motion carried.
- Motion by Matthews, 2nd by Ferguson to approve the claims. Voice vote, motion carried.
- Discussion on issuing premium pay to the sheriff's fop including jail administrator, chief deputy and 911/dispatch supervisor. (Approximately 31 employees) Talked about the different levels of COVID exposure. Committee felt the level of exposure of these employees are higher than the other county employees. Committee also felt that this would/should be the last of any premium pay for employees. Motion by Ferguson, 2nd by Matthews to recommend to the full board to pay the FOP employees along with the jail administrator, chief deputy and 911/dispatch supervisor \$1500.00 premium pay. Voice vote, motion carried.
- Motion by Ferguson, 2nd by Matthews to recommend to the full board to pay the Warner Hospital bill from ARPA funds for COVID testing of inmates and employees. Voice vote, motion carried.
- No action taken on replacing console furniture. Tony Harris, 911 Supervisor, indicated that he should have actual costs for next month's meeting.
- Discussed the county joining HGAC Cooperative Purchasing Program. There is no cost to join, and it would allow the county to purchase items without having to go out for individual bids if purchased thru this program. Will put on the full board agenda for action.
- Discussion on a meeting date to begin review of applications for ARPA funds. Committee will have a special meeting on April 5, 2022 at 5:00 p.m.
- Motion by Newberg, 2nd by Ferguson to go into closed session at 5:35 p.m. to discuss union negotiations. Voice vote, motion carried.
- Motion by Ferguson, 2nd by Newberg to return to regular session at 5:49 p.m. Voice vote, motion carried.
- Tilley informed the committee that there is a problem with checks being cashed in a timely manner at the highway department. This has been addressed with the County Engineer. Will check with the treasurer to see if the checks have been coming thru quicker.
- Motion by Ferguson, 2nd by Matthews to adjourn at 6:04 p.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve January 2022 minutes.

Approve the claims.

Recommend to full board to pay the FOP employees along with the jail administrator, chief deputy and 911/dispatch supervisor \$1500.00 premium pay.

Recommend to the full board to pay the Warner Hospital bill from ARPA funds for COVID testing of inmates and employees.

RECOMMENDATIONS TO FULL BOARD:

Recommend to full board to pay the FOP employees along with the jail administrator, chief deputy and 911/dispatch supervisor \$1500.00 premium pay.

Recommend to the full board to pay the Warner Hospital bill from ARPA funds for COVID testing of inmates and employees.

DATE OF NEXT MEETING: April 5, 2022 at 5:00 p.m.

**AGENDA FOR
THE FINANCE COMMITTEE**

Date and Time of Meeting: March 21, 2022 at 5:00 p.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
 - a.
3. Items for Discussion and Possible Action
 - a. Approve January 2022 minutes
 - b. Approve claims
 - c. Premium pay for sheriff's union employees
 - d. Recommend to county board to pay Warner Hospital bill for COVID testing from ARPA funds.
 - e. Recommend to full board to replace console furniture in dispatch using ARPA funds
 - f.
 - g.
4. Items for Discussion Only (No Action Requested)
 - a. Meeting dates to review ARPA grant requests
5. Executive Session
 - a. FOP union negotiations
6. Motion to adjourn

Posted: March 17, 2022 at 12:15 p.m.

By: Dee Rentmeister



About the Cooperative

H-GAC and the Cooperative Purchasing Program

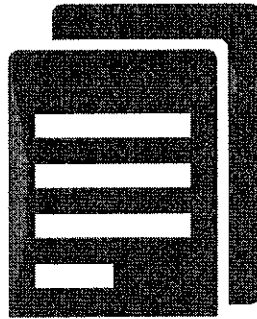
The Houston-Galveston Area Council (H-GAC) is the largest of 24 Councils of Government (COG) in Texas, and is a political subdivision of the State of Texas. It has been serving local governments for more than 40 years.

H GAC's Cooperative Purchasing Program, known as HGACBuy, was established pursuant to Texas Interlocal Cooperation Act [Texas Local Government Code, Title 7, Chapter 791]. The Act allows local governments and certain non-profits to contract or agree under the terms of the Act to make purchases or provide purchasing services and other administrative functions appropriately established by another government entity. The Interlocal Contract (ILC) is the required legal document that establishes a link between the End User (local governments and certain non-profits) and HGACBuy, and gives the End User access to HGACBuy contracts.

**HELPING
GOVERNMENTS
ACROSS THE
COUNTRY
BUY**

H-GAC has established Interlocal Contracts with thousands of End Users throughout Texas and across the United States.

HGACBuy contracts are established based on the requirements of [Texas Local Government Code, Chapter 252]. Products and services are contracted after having been subjected to either a competitive bid (IFB) or competitive proposal (RFP) process. Contracts are blanket type, usually for a term of two or three years. Use of HGACBuy for purchases by any End Users is strictly at the discretion of that entity. End Users issue their purchase orders to and pay directly the HGACBuy Contractor.



How to Become an End User?

Completing and Executing the ILC Steps for Completing and Executing the Interlocal Contract (ILC).



(/join/become-an-end-user)

Scope of HGACBuy's Professional Services

HGACBuy acts as the designated purchasing agent on behalf of participating End Users by performing specific services including, but not limited to:

- Developing specifications for competitive bids and proposals
- Soliciting vendor participation
- Conducting pre-bid/pre-proposal conferences
- Conducting public bid/proposal openings of responses
- Evaluating responses and making award recommendations
- Executing vendor contracts awarded by the H-GAC Board of Directors
- Maintaining contract information available through HGACBuy's Website
- Contract Administration

How to Become a Contractor?

All products and services offered through HGACBuy have been subjected to a competitive bid or proposal process, subsequently resulting in the award of a blanket contract(s). Becoming an HGACBuy Contractor requires that you go through that

How to Become an End User?

To become an End User and participate in purchasing through HGACBuy, you must:

Be a state agency, county, municipality, special district, or other political subdivision of a state, or a qualifying non-profit corporation (providing one or more governmental function or service)

process with us when we do a procurement for the products and/or services which you offer.

Most of our contracts run for a term of two years, dictating that the procurement process for a product/service is undertaken on that same schedule, i.e. every two years.

Click here ([/join/become-a-contractor](#)) to know more about The HGACBuy Procurement Policy

Possess legal authority to enter into the Contract.

The End User warrants that both requirements are fulfilled by execution of an Interlocal Contract (ILC).

Click here ([/join/become-an-end-user](#)) to know more about becoming an End User.

News & Events

HGACBuy Open House Series 2022 ([/events/Event-Details?eventid=287](#))

Join us for a Virtual Open House - 911 Equipment & Emergency Notification Software & Services and Ambulances, EMS & Other Special Service Vehicles - EC07-20 & AM10-20 ([/events/Event-Details?eventid=287](#))

It will begin at 10:00 AM Central Time.

Topic

- 911 Equipment & Emergency Notification Software & Services and Ambulances, EMS & Other Special Service Vehicles - EC07-20 & AM10-20
[A%2F%2Fwww.hgacbuy.org%2Fabout&title>About%20the%20Cooperative%20%7C%20HGACBuy](#)

HGACBuy Open House Series 2022 ([/events/Event-Details?eventid=288](#))

Join us for a Virtual Open House - Buses - Shuttles, Transits, Trams & Other Specialty Buses and Automated Vehicles & Services - BT01-21 & AV11-20 ([/events/Event-Details?eventid=288](#))

It will begin at 10:00 AM Central Time.

Topic

- Buses - Shuttles, Transits, Trams & Other Specialty Buses and Automated Vehicles & Services - BT01-21 & AV11-20
[A%2F%2Fwww.hgacbuy.org%2Fabout&title>About%20the%20Cooperative%20%7C%20HGACBuy](#)

Contractor Orientation ([/events/Event-Details?eventid=322](#))

Join us for a Contractor Orientation Webinar (/events/Event-Details?eventid=322)

The orientation will discuss:

- Our cooperative environment
- Requirements for Member participation
- Preparing Contract Pricing Worksheets
- Purchase orders and Order Confirmations
- Quarterly Activity Reporting

[A%2F%2Fwww.hgacbuy.org%2Fabout&title=About%20the%20Cooperative%20%7C%20HGACBuy](http://www.hgacbuy.org/About&title=About%20the%20Cooperative%20%7C%20HGACBuy)

2022

120

150

33

40

62

15

YEAR START

OPEN

	<u>Clients</u>	<u>Cases</u>	<u>CF/MR</u>	<u>CM</u>	<u>TR/DT</u>	<u>JA/JD/J</u>
JANUARY	14	11	4	6	4	0
FEBRUARY	6	9	1	4	4	0
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						

YEAR TOTAL	20	20	5	10	8	0
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CLOSED

	<u>Clients</u>	<u>Cases</u>	<u>CF/MR</u>	<u>CM</u>	<u>TR/DT</u>	<u>JA/JD/J</u>
JANUARY	19	18	9	3	4	3
FEBRUARY	7	6	2	0	5	0
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						

YEAR TOTAL	26	24	11	3	9	3
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